



National Association of Housing and Redevelopment Officials

630 I Street NW, Washington DC 20001-3736

Phone: (202) 289-3500 Toll Free: (877) 866-2476 Fax: (202) 289-4961

Minutes January 31, 2024 Board of Governors Virtual Meeting

President George Guy called the meeting to order at 1:05 p.m. Board liaison Sylvia Bowen called the roll, a quorum was established, and requests for excused absences were announced.

ROLL CALL AND EXCUSED ABSENCES

Action: David Gates made a motion, seconded by Patricia Wells, to approve the excused absences of Shaunté Evans, Ivory Mathews, Bobby Collins, Michael Gerber, Jillian Patterson, and Janice Kimball. The motion carried.

APPROVAL OF MINUTES

Action: Milet Hopping made a motion, seconded by Gina Gibson, to approve the December 13, 2023, minutes as submitted. The motion carried. (Patricia Wells abstained because she did not attend the meeting.)

REPORTS

President George Guy submitted a written report. He announced members who will lead presidential initiatives:

- Housing and Education, Jackie Newman
- Historically Black Colleges, Major Galloway
- National Conference, Shaunté Evans
- Women in NAHRO, Kimberly Townsend

President Guy commended SPAC and leader Jennifer Keogh for their work toward a five-year strategic plan. At the April 8 Board meeting, we will seek approval of goals, mission, and vision statements.

Senior Vice President Sean Gilbert submitted a written report.

CEO Thiele commented on House and Senate bills related to housing and community development; advocacy efforts led by Chair Ivory Mathews, and topics and presenters for the Washington Conference. Staff are exploring presentations at the National Forum for Black Public Administrators. President Guy, Senior Vice President Gilbert, Toni Jackson, and Damon Duncan will also serve as panelists. NAHRO would like to establish a relationship with this group.

George Guy, President; **Sean Gilbert**, SPHM, NAHRO Fellow, Senior Vice President; **Renee Smith NCC**, Vice President - Commissioners; **David S. Gates**, CSO-PH, CSEC-PH, CMPO, C-PHM, CME Vice President - Professional Development **Jeff du Manoir**, Vice President-International Research and Global Exchange; **Duane Hopkins**, CME, Vice President-Budget & Administration; **Shaunté Evans MBA, PHM**, Vice President-Member Services; **Grace Stepter**, Vice President-Community Revitalization and Development; **Lanita Hillen**, Vice President-Housing, **Mark Thiele**, CS-PHM, CME, CMVO, NCC, Chief Executive Officer

CEO Thiele announced the return of Georgi Banna to the NAHRO team as General Counsel and Director of Strategic Initiatives.

DISCUSSION AGENDA

Budget & Administration Committee (B&A)

Revisions to Membership Dues Category

Vice President Duane Hopkins presented highlights from the Committee's Dues Subcommittee report, which was submitted to the Board before this meeting.

It was suggested that we cost out items in the Association's five-year strategic plan. Additionally, we should be prepared to validate/address the value proposition of the increase in dues.

The following motion was offered:

Action: Duane Hopkins made a motion, seconded by Preston Prince, to approve changes to membership categories as submitted by the B&A Committee: Business Partners Council, corporate members, non-profit organizations, and individuals; increase the dues cap for the next three years; and implement a procedure whereby the dues cap is reviewed by the B&A Committee every three years with a corresponding recommendation to the Board of Governors. The motion passed.

AI Recording and Transcribing Meetings Policy

CEO Thiele discussed the need for this policy and presented highlights of it as submitted to the Board.

Action: Gina Gibson made a motion, seconded by David Gates, to approve the AI Recording and Transcribing Meetings Policy as presented. The motion carried.

Human Resources Handbook

CEO Thiele pointed out significant changes in the Handbook since the 2020 update.

Action: Duane Hopkins made a motion, seconded by Dana Miller, to approve the revised HR Handbook as submitted. The motion carried.

International Research & Global Exchange Committee (IRGE)

Memorandum of Understanding between NAHRO and U.S. Africa Collaborative Inc.

Action: Jeff du Manoir made a motion, seconded by Preston Prince, to approve the Memorandum of Understanding between NAHRO and U.S. Africa Collaborative Inc., as submitted. The motion carried.

Memorandum of Understanding between NAHRO and The Housing Agency (Ireland)

Action: Jeff du Manoir made a motion, seconded by Milet Hopping, to approve the Memorandum of Understanding between NAHRO and The Housing Agency as submitted. The motion carried.

HIGHLIGHTS

STANDING COMMITTEES

Vice Presidents with portfolio, who submitted written reports, presented brief comments at the meeting, except that Beverly Banks, Vice Chair of the Member Services Committee, presented in the absence of Vice President Shaunté Evans.

Duane Hopkins, Vice President Budget & Administration Committee, announced the unaudited results of the 2023 financials: income was estimated at \$7 million; actual income was \$8.4 million; budgeted \$8.1 million in expenses, actual was \$7.4; net income \$262,000; we budgeted a loss. The audit is underway and will be completed in April. We will transition all financial functions from RSM back to the NAHRO staff by the end of this year.

BECT

Chair Clif Martin announced the BECT did not submit a written report because the BECT met one day before this Board meeting. The BECT will create task forces with specific work items; revise its bylaws; and develop standard operating procedures.

ADVISORY COMMITTEES AND THE BUSINESS PARTNERS COUNCIL

All Advisory Committees submitted written reports to the Board. The chairs, except Ivory Mathews, who was not in attendance, shared brief highlights during the meeting.

Business Partners Council (BPC) Chair Damon Duncan discussed the BPC's major initiatives.

(President George Guy departed the meeting; Senior Vice President Sean Gilbert assumed the chair.)

REGIONAL REPORTS AND HOUSING AND DEVELOPMENT LAW INSTITUTE

All Regional Presidents submitted written reports except SERC. Regional President Anthony Goodson shared the Region is exploring joining the NAHRO Professional Development Regional Revenue Share program, focusing on retaining members and reaching out to states that need to be more engaged in the Region. HDLI submitted a written report.

There being no new business, Senior Vice President Gilbert called for a motion to adjourn the meeting at 3:00 p.m.

Action: Andy Rodriguez made a motion, seconded by Milet Hopping, to adjourn the meeting. The motion carried.

Present:

Officers: George Guy, Sean Gilbert, Jeff du Manoir, David Gates, Lanita Hillen, Duane Hopkins, Grace Stepter, and Renee Smith. **Past Presidents:** Carl Richie, Sunny Shaw and Patricia Wells. **Chairs of other Leadership Groups:** Anna Judge, Tiffany Mangum, Clif Martin, Jennifer Keogh, and Denise Riley.

NERC: Rhonda Mitchell, Betsey Soto, and Joe D'Ascoli. **MARC:** Gina Gibson, Kathy Walter, Paul Diggs, and Vernon Lawrence. **NCRC:** Sharon Carlson, Alan Zais, Lee Talmage, and Jim Dewey. **SERC:** Anthony Goodson, Shaundra Clark, James Cox, Michael Wong, and Yvonda Bean. **SWRC:** Milet Hopping, Tonya Mabry, David Lange, and Richard Herrington. **PSW:** Christina Stokes-Johnson, Suket Dayal, and Preston Prince. **PNWRC:** Lori McGowan and Lori Rosendahl. **MPRC:** Dana Miller and Julie Brewen. **HDLI Rep.** Ricardo Gilmore. **Board Parliamentarian** Senghor Manns. **Guests:** Cheryl Anne Farmer, NCRC RSO; Beverly Banks, Vice Chair, Member Services; and Shelli Scrogum, RSO for several regions.

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Staff Present: CEO Mark Thiele, COO Salome Aringo, and the NAHRO Team.

Excused Absences: Shaunté Evans, Ivory Mathews, Bobby Collins, Michael Gerber, Jillian Patterson, and Janice Kimball.

Members Absent: NERC: Randy Waters.