

# 2023 NATIONAL CONFERENCE & EXHIBITION

NAHRO at 90: *CELEBRATE*



# Community Revitalization and Development (CR&D)

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Term: October 2023 to October 2025



# Staff Liaison

- Eric Oberdorfer
- Director of Policy and Program Development
- 202-580-7213
- [eoberdorfer@nahro.org](mailto:eoberdorfer@nahro.org)



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# Agenda

- NAHRO Committee Structure
- Responsibilities and Expectations
- Committee's Role
- 2021-2023 Transition Reports
- Committee Resources
- Leadership Resources
- Committee Leadership

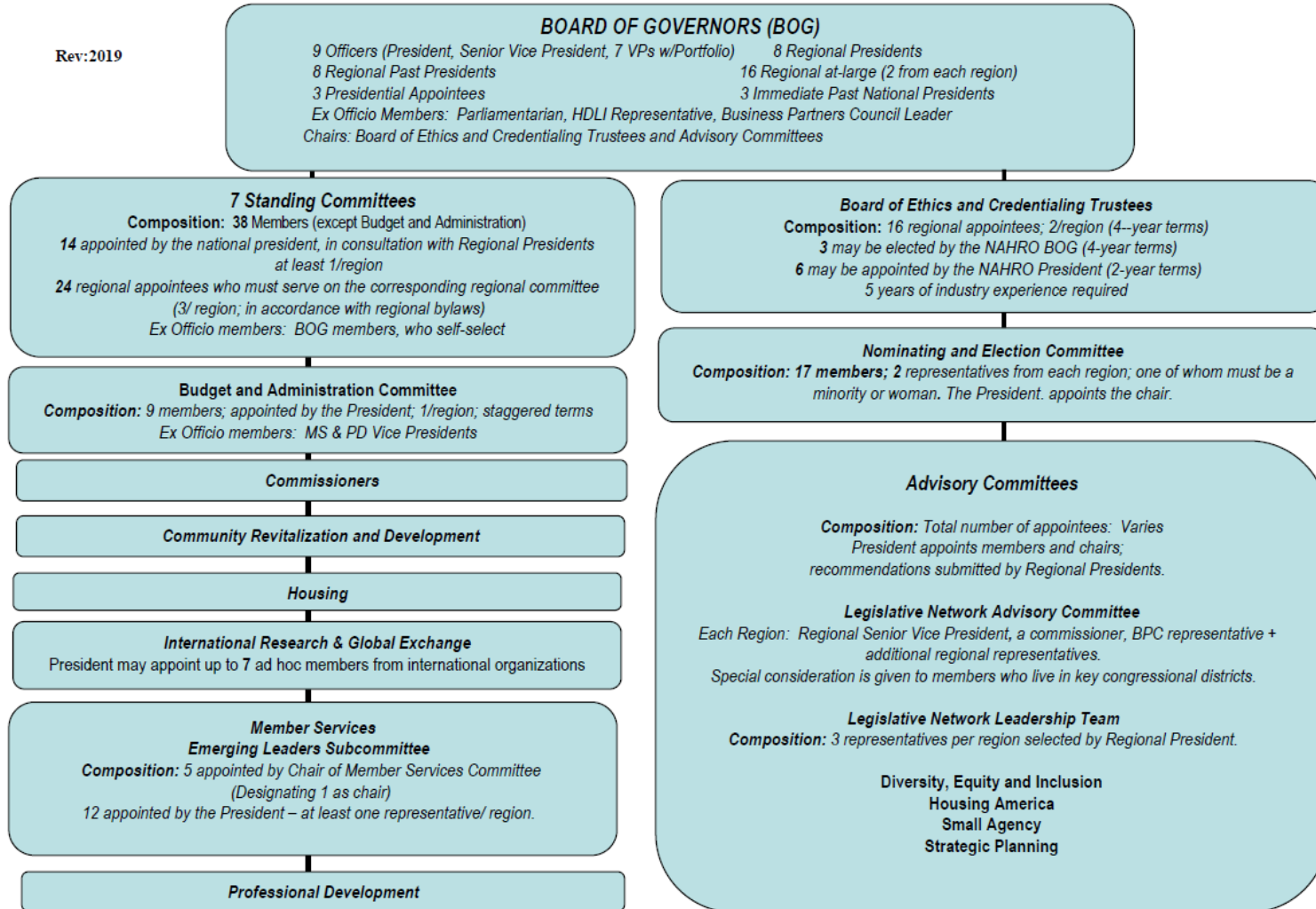


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# NAHRO Committee Structure

Rev: 2019



Note: Regional, Chapter & State Association Presidents convene as a committee.



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# Responsibilities

- Members must review all relevant material before meetings and provide thoughtful input to the deliberations of the committee.
- Each member's expertise, whether a skill or knowledge, contributes to the committee's success.
- When assigned a task, members must complete the task and report back to the committee. After term, committee chairs may be asked to provide a written evaluation of committee members, which will address attendance and level of participation.



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# Responsibilities (continue)

- Enhance the communication flow between the local level and national NAHRO. Regional Vice Presidents with portfolios must report on the activities of the regional committee to the national committee and the activities of the national committee to the regional committee.
- Represent the industry, the entire membership, and regional position as appropriate (backgrounds and experiences help form views).
- The NAHRO Constitution stipulates that if Standing Committee members fail to attend three committee meetings, their positions will automatically become vacant. There are no excused absences.



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# Expectations

- Attend committee meetings. Attend and participate in national conferences as a paid and registered attendee.
- Complete the NAHRO Leadership Pledge during the orientation meeting in New Orleans on Oct. 5.
- Exercise reasonable diligence to be well-informed about the business of the committee.
- Act reasonably and with due care when conducting the committee's business.



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# Expectations (continue)

- Hold in strict confidence all information that is determined by the NAHRO Board of Governors of the NAHRO staff or legal counsel to be proprietary or confidential; not divulge any of such proprietary/confidential information to any outside party or organization unless such disclosure has been specifically authorized; and not make any improper use of any information, whether or not proprietary/confidential, that is received.
- Support and promote NAHRO's mission and in all instances where feasible to do so, support and promote the use of NAHRO's educational and other products and services.
- Avoid conflicts of interest and the appearance thereof, subordinating personal interests and those of other persons, businesses and organizations with whom you are involved or affiliated.



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# Expectations (continue)

- Abide by the NAHRO Code of Professional Conduct in letter and in spirit.
- Serve as an advocate for NAHRO positions and its services, products, and membership.
- Serve as a welcoming “ambassador” at conferences, especially with first-time attendees.



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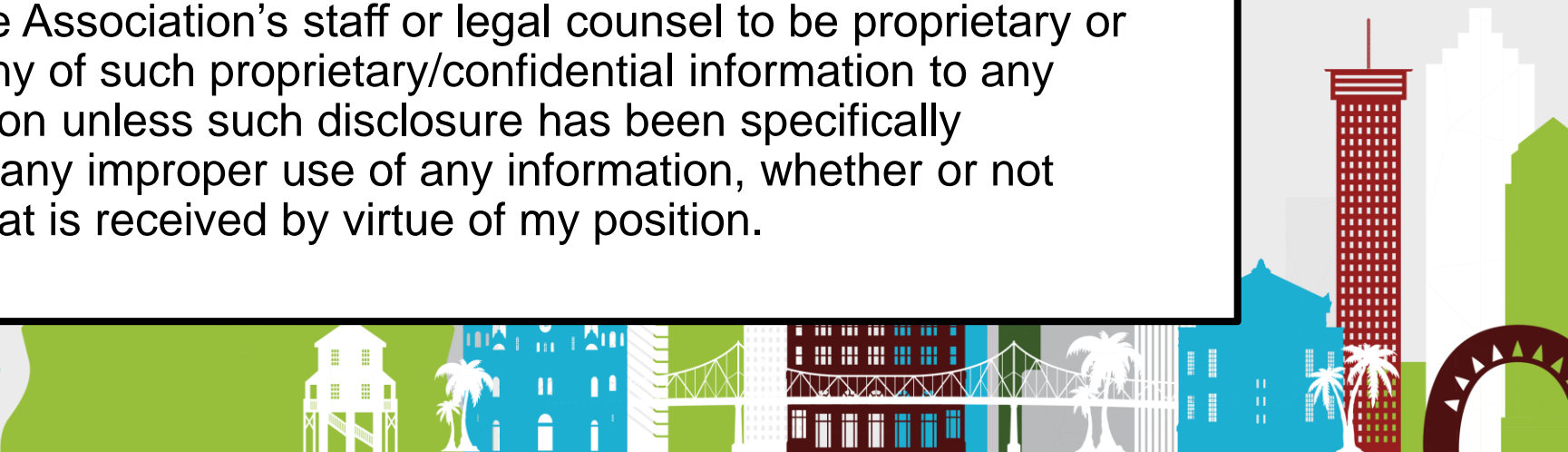
# NAHRO Leadership Pledge

I have been appointed to serve on the NAHRO 2021-2023 leadership team. I understand that in accepting this responsibility, I must serve in a position of special trust and have a fiduciary duty at all times to act in the best interests of the NAHRO, serving its interests diligently and faithfully. In particular, I pledge that I will:

- Exercise reasonable diligence to be well informed about the business of the Committee and the matters I am asked to decide and that I will act reasonably and with due care when conducting the Committee's business.
- Hold in strict confidence all information (in whatever form and by whatever means received) in possession of members of the Committee that is determined by the Board of Governors, or the Association's staff or legal counsel to be proprietary or confidential; not divulge any of such proprietary/confidential information to any outside party or organization unless such disclosure has been specifically authorized; and not make any improper use of any information, whether or not proprietary/confidential, that is received by virtue of my position.



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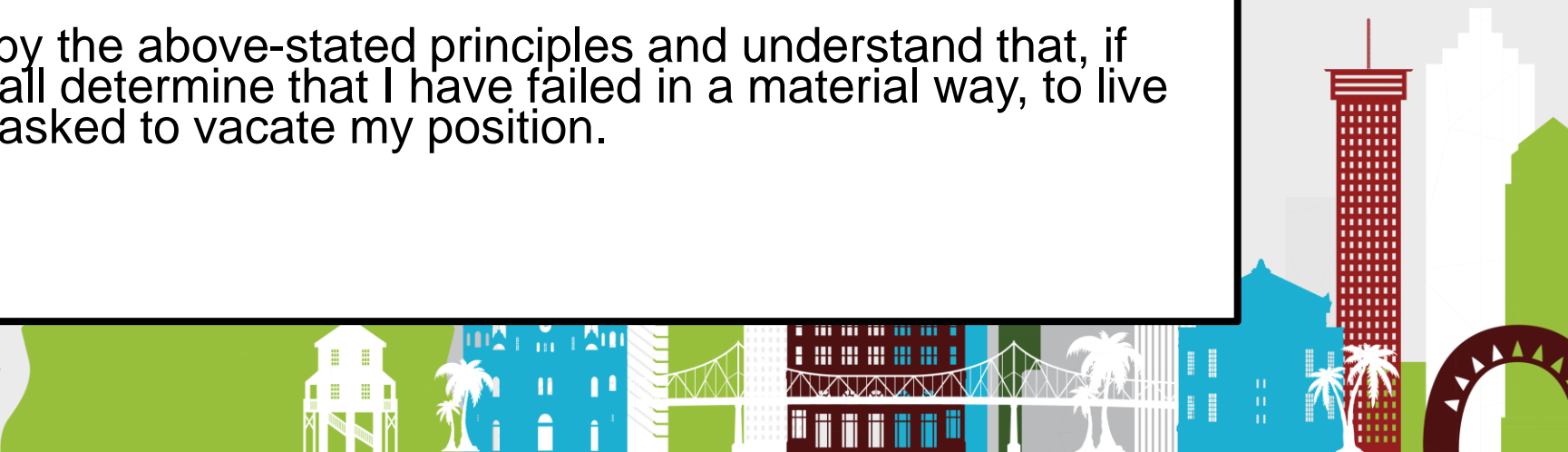
# NAHRO Leadership Pledge (continue)

- Support and promote the mission of the NAHRO and, in all instances where feasible to do so, support and promote the use of the Association's educational and other products and services.
- Avoid conflicts of interest and the appearance thereof, subordinating my own personal interests and those of other persons, businesses and organizations with whom I am involved or affiliated to the best interests of the Committee and NAHRO.
- Abide by the NAHRO Code of Professional Conduct in letter and spirit.

I pledge faithfully to abide by the above-stated principles and understand that, if the Board of Governors shall determine that I have failed in a material way, to live up to this pledge I may be asked to vacate my position.



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# Committee's Description

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# Description

The Community Revitalization and Development Committee deliberates a wide range of community development issues related to the economic vitality of cities and the development and conservation of neighborhoods. The committee examines administrative, legislative, regulatory and funding matters within community development programs and operations. CR&D recommends policies to the BOG in support of its primary goal: achieving well-planned, socially and economically prosperous communities.



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# CR&D Resources

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# 2021-2023 Transition Reports

- 2021-2023 Transition Report
- [Code of Conduct](#)
- [Leadership Resources](#)
- [CR&D Resource Webpage](#)
- [2021-2023 CR&D Report](#)



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# Committee Leadership

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# Responsibilities of Committee Chair

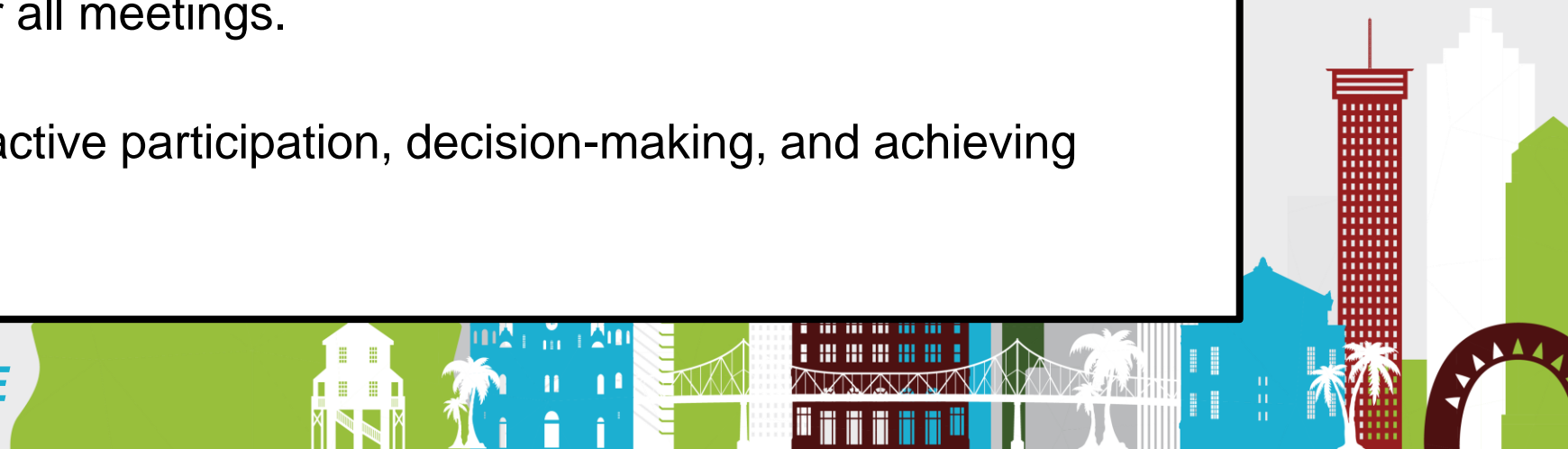
## Basic Function

The committee chair guides the committee in its work consistent with the strategic plan and as charged by the Board of Governors. The chair must accept and support the committee's charge.

- Lead the committee in developing a work plan that will allow the committee to effectively and efficiently discharge its responsibilities for the term.
- Plan committee meetings and agenda with staff.
- Attend and actively chair all meetings.
- Move members toward active participation, decision-making, and achieving consensus.



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# Responsibilities of Committee Chair (Continue)

- Work with staff to ensure that the work of the committee is carried out between meetings.
- Approve reports of committee meetings before their distribution.
- Approve reports on committee activities, including requests to the Board of Governors for action.
- Where appropriate, guide the committee in proposing products and services that will further the goals and objectives of the association.



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# Responsibilities of Committee Chair (Continue)

- Serve on the NAHRO Board of Governors and Steering Committee and submit committee reports at meetings.
- Serve on the Outstanding Professional of the Year Selection Committee.
- Exercise leadership within and outside the committee.



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# Qualities of an Effective Committee Chair

## Communication Skills

- Demonstrates ability to communicate with committee members, staff and other groups.
- Demonstrates willingness to listen.



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# Qualities of an Effective Committee Chair (continue)

## Participation

- Demonstrates active participation and interest in the association.
- Commands prestige and respect from within the industry.
- Has knowledge of the issues in which the committee is involved.
- Thinks in terms of association goals.



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# Qualities of an Effective Committee Chair (continue)

## Leadership

- Commands attention and inspires others.
- Demonstrates ability to create a positive work atmosphere.
- Controls without dominating.
- Understands how the committee fits in to the larger work of the association.



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# Qualities of an Effective Committee Chair (continue)

## Administrative Skills

- Demonstrates willingness to take the initiative.
- Demonstrates ability and willingness to carry out responsibilities and complete work in a timely manner.
- Supports orderly procedures for conducting work.
- Embraces the importance of engaging most/all committee members in the committee's work.
- Understands the “partnership” role of the staff.



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# Nominations for Chair and Vice Chair

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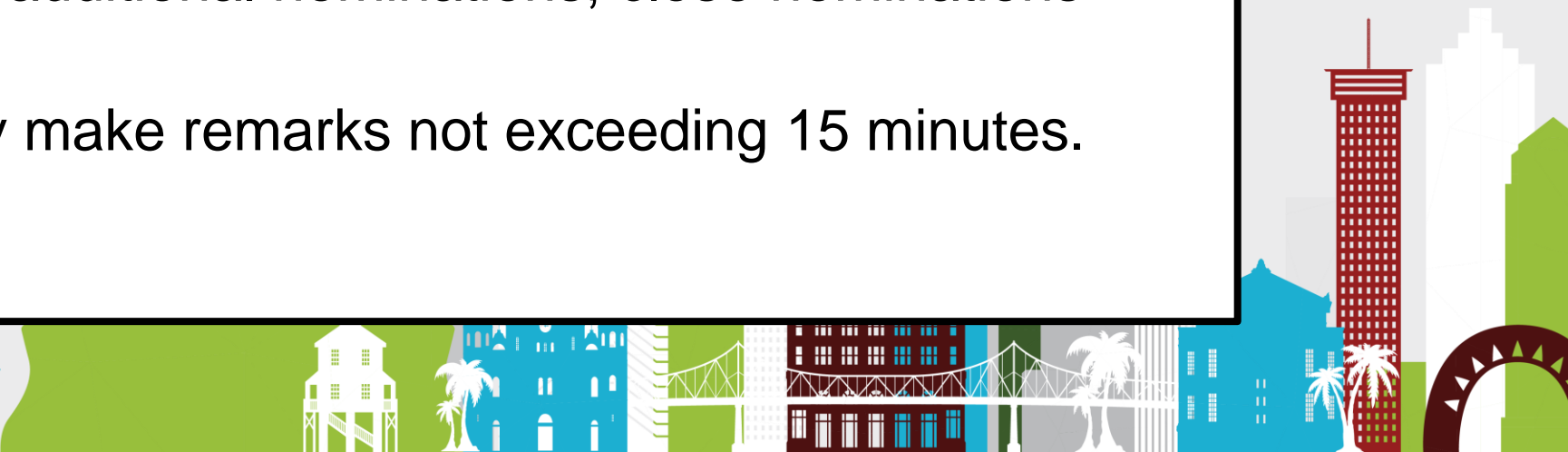


# Chair Nominations

1. Open floor for nominations for Chair—name and agency of nominees should be written in the chat feature.
2. Motion to nominate must receive two seconds, each of whom must represent a different regional council - Name and Region should be written into the chat feature
3. Nominee must agree to serve.
4. When there are no additional nominations, close nominations for Chair
5. Each nominee may make remarks not exceeding 15 minutes.



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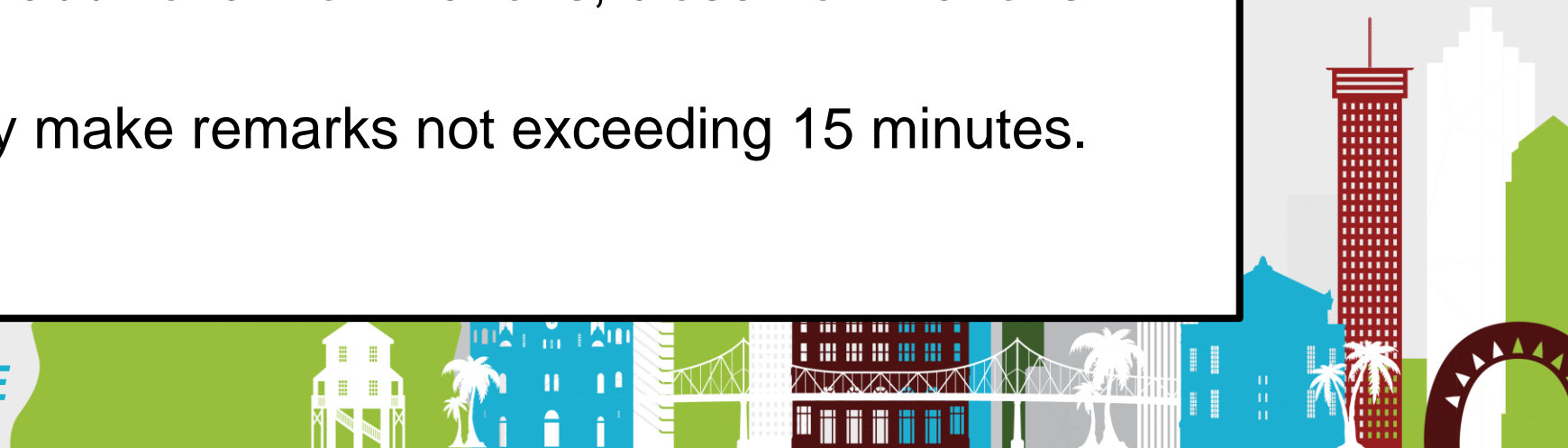


# Vice-Chair Nominations

1. Open floor for nominations for Vice Chair—name and agency of nominees should be written in the chat feature.
2. Motion to nominate must receive two seconds, each of whom must represent a different regional council - Name and Region should be written into the chat feature
3. Nominee must agree to serve.
4. When there are no additional nominations, close nominations for Vice Chair
5. Each nominee may make remarks not exceeding 15 minutes.



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# Next Meeting

- Monthly meetings TDB
- In-Person: April 7, 2024 – Washington, DC



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# Open Floor

Questions?

Comments

Concerns?



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