



## 2021-2023 Commissioners Committee Minutes

January 10, 2023 1:00 p.m., Eastern Time  
Presiding: Lucille Boss – Chair

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Chair, Lucille Boss called the meeting to order and welcomed guests. Roll call did not result in a quorum so the 9/21/22, 11/7/22 and the 1/10/23 minutes will be approved during the March 21, 2023, meeting during the Washington Conference.

### Commissioners Survey Progress

Chair Boss shared [preliminary results](#) with the committee. Due to the low responses, the committee members requested more time to complete survey – new deadline, March 15. *If you have questions along the way, please do not hesitate to reach out to [lucilleboss@me.com](mailto:lucilleboss@me.com). A PDF of the survey can be found [here](#)*

**NAHRO Commissioners Survey:** <https://forms.gle/EoyLWPipwha5VFs56>

### Discussion:

- Helpful for each committee member, when discussing the survey with their CEO/Executive Director, to stress the importance of the survey and how it benefits NAHRO and the committee.
- Each subcommittee should discuss a contingency strategic plan during their February meetings.
- Encourage survey respondents to input as much information as possible and submit. If portions of the survey are not applicable to the agency, instructions indicate to enter 00 in as answer.
- Sample message to agency EDs will be re-sent by Chair Boss to the committee.
- **Reminder:** only one survey should be submitted per agency by a commissioner liaison or chair to work closely with staff leadership to complete.

### [Washington Conference](#)

The Washington Conference will be in-person: March 22-24. Committee meeting day is Tuesday, March 21 and there be no subcommittee breakouts; each subcommittee will provide a brief report of February meetings during the full commissioners committee meeting in Washington.

See **Agenda at a glance** for additional information on conference activities. Chair Boss conducted a demonstration on how to register, noted author Matthew Desmond as the keynote speaker, plans to celebrate Awards of Excellence and Legislator of the Year award recipients, and the What Home Means to Me presentation and calendar contest grand prize winner. Visit the conference for additional details. There will be prep sessions prior to Hill Day to unify the messages going to the Hill from NAHRO. Do not forget to speak to your regional representatives about Hill visits and check in with Tess Hembree for additional guidance.

The Washington Report will be presented prior to Hill Day by NAHRO's Legislative Affairs and Policy staff teams who will provide an overview of all the latest H/CD news from Capitol Hill, HUD, and the White House, as well as, a review of NAHRO's legislative and regulatory priorities and funding recommendations.

## **Subcommittee Reports**

All subcommittees will move forward with other objectives once the results of the commissioners' survey have been reviewed.

### Advocacy / Renee Smith, Chair

At the December, 13 2022 meeting, discussed the advocacy course which is pending scheduling. Commissioners request trainings include certification details in presentation material. Committee members should exemplify high standards of training and expertise through certification/re-certification.

### Diversity and Equity / Zella Knight, Chair

At the December 21, 2022 meeting, the subcommittee facilitated a rich discussion with Housing America Advisory Group (HAAG) Chair Anna Judge and Liaison Libby Miller. HAAG does not collect DEI data and a request was made to collect that data. The NAHRO CEO noted his hopes to reframe and restructure Housing America with a stronger DEI base.

### Communications / Char Reavis, Chair

At the December, 1, 2022 meeting, The subcommittee suggested the following changes to the Commissioner of the Year award which have been completed:

- Amend award point system - to NAHRO Service (from 20 to 30 points) reduce public relations (from 20 to 10);
- mention residents in any of the category descriptions (Advocate: the candidate's ability to articulate the importance and purpose of the authority's efforts and resident support,
- any committee member serving on the subcommittee will recuse themselves from voting if they have been nominated or is self-nominated,
- and add Additional Comments/Accomplishments (remove list of awards and list of professional affiliations).

Establish 2023 suggested JOHCD article list – forwarded to Sylvia Gimenez, Communications Director.

## **Committee Member Announcements**

- Commissioner Carty Daniels announced an invitation to former public housing residents to attend a reunion gathering in Perth Amboy, NJ.
- Commissioner Cumberbatch advised her agency will acknowledge former scholarship recipients – high school, college graduates, certification recipients, etc.

## **Reminders**

- Full committee meetings are held every two months, beginning with March, 2023 meeting. A schedule for full committee and subcommittee recurring meeting and subcommittee description list are attached.
- Register to become a NAHRO Certified Commissioner (NCC). Unsure when you need to recertify? Review the [list](#) which includes the certification expiration date.
- Contact [certification@nahro.org](mailto:certification@nahro.org) to verify a specific person's certification status. [Upcoming Commissioner-related training schedule](#)

## **Final Thoughts** – Chair Lucille Boss

Chair Boss will send an email with follow up information on the survey to forward to Executive Directors.

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**Attendance:** Lucille Boss, Gary Allsup, Fred Banuelos, Sam Bergami, Phil Bernal, Carleen Cumberbatch, Joe Grisson, Willie Haynes, Brenda Honeycutt, Thomas Jefferson, Johnny Johnson, Zella Knight, Char Reavis, Angela Reed, Renee Smith, Joycelynn Straight and Gary Valentine.

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### **Meeting Materials Resources**

- NAHRO Commissioners Survey [Responses](#)
  - Commissioners Committee [Goals & Objectives](#) and Subcommittee [Progress Report](#)
  - Commissioners Mentors (as of [August 20, 2022](#))
  - Commissioners Committee Survey [flyer](#)
  - *Available online only:*
    - Strategic Planning Advisory Committee (SPAC) Goals & Objectives ([As of September 2022](#))
    - Commissioners Committee Goals & Objectives work-in-progress [chart](#)
- JOHCD articles Nov/Dec 2022
- [Race, Equity and Housing: NAHRO's Response](#)
  - [Bringing Equity and Inclusion into the Heart of NAHRO: the LGBTQ+ Subcommittee](#)

## 2023 VIRTUAL MEETING SCHEDULE

The 2021-2023 Full committee schedule will end September, 2023. After the last 2021-2023 October, 2023 meeting, the 2023-2025 meeting will convene. The Chair-elect will determine virtual meeting schedule and number of subcommittees and establish recurring meeting schedule accordingly.

### 2021-2023 FULL COMMISSIONERS COMMITTEE MEETINGS

Bi-monthly schedule First Monday 1:00 – 2:00 p.m., Eastern Time

May 1, July 3, and September 4

Subcommittee Chairs, provide reports from your April, June, and August meetings.

## [Join Zoom Meeting](#)

One tap US: [+13017158592,,81683586072#,,,284693#](tel:+13017158592,,81683586072#,,,284693#) or

mobile: [+16465588656,,81683586072#,,,284693#](tel:+16465588656,,81683586072#,,,284693#)

**Meeting** <https://nahro-org.zoom.us/j/81683586072?pwd=Rm04WlhUY3ZnczYralpMRE04TnlRUT09>

**Url:**

**Meeting** 816 8358 6072

**ID:**

**Passcode:** 284693

### Join by Telephone

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+1 312 626 6799 US (Chicago)

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 9128 US (San Jose)

## **SUBCOMMITTEES RECURRING MEETING**

**Advocacy – Renee Smith, Chair**

**Bi-monthly schedule – Second Tuesday, 2:30 – 3:30 p.m., Eastern Time**

**February 14 , April 11, June 13, August 8**

**Meeting URL:** <https://nahro-org.zoom.us/j/83683213953?pwd=Rnl3ZkZTam82NzZldzNKaHlxTTQxUT09>

**Meeting ID:** 836 8321 3953

**Passcode:** 697965

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+1 669 900 9128 US (San Jose)

+1 719 359 4580 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 386 347 5053 US

+1 564 217 2000 US

## **SUBCOMMITTEES RECURRING MEETINGS**

**Communications – Char Reavis, Chair**

**Bi-monthly schedule – First Thursday, 3:00 – 4:00 p.m., Eastern Time  
February 2, April 6, June 1, August 3**

### [Join Zoom Meeting](#)

One tap mobile: US: [+13017158592](tel:+13017158592) or [+13126266799](tel:+13126266799)

**Meeting URL:** <https://nahro-org.zoom.us/j/84872868418?pwd=SXBRUG9qenpuV3ovQUczdXRtRGpoZz09>

**Meeting ID:** 848 7286 8418

**Passcode:** 265437

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## **SUBCOMMITTEES RECURRING MEETINGS**

**Diversity, Equity and Inclusion- Zella Knight, Chair**

**Bi-monthly schedule – Third Wednesday, 1:00 – 2:00 p.m., Eastern Time**

**February 15, April 19, June 21,**

**August 16 Provide final report at the last meeting in October**

### **Meeting URL**

<https://nahro-org.zoom.us/j/87694500331?pwd=anlwSmozR25ER0JMdVJadz1U2R5Zz09>

**Meeting ID:** 876 9450 0331

**Passcode:** 363666

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+1 669 900 9128 US (San Jose)

+1 719 359 4580 US

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+1 386 347 5053 US

## ADVOCACY SUBCOMMITTEE

Advocacy members will work at Commissioner's Mentor's booth at the National Conference and advise new and veteran commissioners how to access/navigate the Advocacy Action Center online and via the app - NAHRO Advocacy, conference app - YAPP; send advocacy letters to our legislators through the Advocacy Action Center at designated times. Partner with Legislative Network on other ways to enhance advocacy efforts.

**Commissioners Track Group** - This group functions within the Advocacy Subcommittee Commissioners Track Group. When reinstated, Co-chairs will serve as contacts for the commissioners track sessions on the National Conference Planning Committee, review session topics from the call for session proposals and advise committee on session topics. The Group can also submit sessions during the call for proposals. Whether reviewing proposals or submitting them, group members will ensure timely, relevant sessions are represented in the Commissioners session track and benefit all levels of commissioner experience with a focus on advocacy, communication, professional development, and adult literacy.

## COMMUNICATIONS SUBCOMMITTEE

Communications members will draft and/or provide article topics for the Commissioner's Corner of the *Journal of Housing and Community Development* magazine. Assist in revamping the commissioner's research page; Identify and recommend ways to communicate more effectively who NAHRO is and what NAHRO represents to our peers throughout the country, communicate NAHRO membership information, showcase Commissioners' Handbook at the Mentors Booth & First Time Attendees; and create/implement communications plan.

**Commissioners of the Year Group** - This group functions within the Communications Subcommittee. Commissioners of the Year Group members will encourage regions to submit regional commissioner award nominees for the national commissioner award consideration and judge and select yearly award recipient.

## DIVERSITY, EQUITY AND INCLUSION SUBCOMMITTEE

This group will help to implement the approved the Diversity, Equity and Inclusion Policy Framework, that guides NAHRO's advocacy and member education. Each NAHRO Standing and Advisory Committee is charged with making recommendations for further action, within its designated policy areas, that advance this framework.

**Members not yet assigned please consider serving on communications or advocacy: Richard Conforti, Neil Flynn, Nikki Vasquez, Grant Henry and Gregory Hartwig.**

ADVOCACY	
2 <sup>nd</sup> Tuesday of every other month February, April, June, August 2:30 – 3:30 p.m., Eastern Time	
CHAIR: Renee Smith	
MEMBERS	
Carleen Cumberbatch	Joe Grisson
Willie Haynes	Dirk Hoek
Brenda Honeycutt	Thomas Jefferson
	Cody Schuler
Commissioners Track Group Co-chairs: Joe Grisson/Char Reavis	
MEMBERS	
Richard Laferte	Karina Mason Rorris
	Gary Valentine
SUBCOMMITTEE OBJECTIVES	
Goal A - Obj. 1,	Goal B – Obj. 2,
Goal E – Obj. 2	

COMMUNICATIONS	
1 <sup>st</sup> Thursday of every other month February, April, June, August 3:00 – 4:00 p.m., Eastern Time	
CHAIR: Chair Reavis	
MEMBERS	
Gary Allsup	
Sam Bergami	Alanna Conard
George Perez	Brenda Honeycutt
Commissioner of the Year Group Chair: Johnny Johnson	
Delois McKinley-Eldridge	Joycelynn Straight
SUBCOMMITTEE OBJECTIVES	
Goal C – Obj. 2	Goal E – Obj. 1 and 4

DIVERSITY, EQUITY AND INCLUSION	
3 <sup>rd</sup> Wednesday of every other month February, April, June, August 1:00 -2:00 p.m. Eastern Time	
CHAIR: Zella Knight	
MEMBERS	
Fred Banuelos	Phil Bernal
Barb Cleland	Carleen Cumberbatch
Joe Grisson	Delois McKinley-Eldridge
Thomas Jefferson	Angela Reed
Joycelynn Straight	Susan Ulrich
Bobby Wilson	Dorothy Carty Daniel
Homer Hall	
SUBCOMMITTEE OBJECTIVES	
Goal B – Obj. 1,	Goal C. Obj. 1
Goal E – Obj. 3	Goal F: Obj. 2, 3, and 4