



**2019-2021 Board of Governors
And 2021 Annual Business Meeting
October 6, 2021
Virtual Meeting
1:00pm – 5:00pm ET**

Board Liaison: Sylvia Bowen | sbowen@nahro.org
<https://www.nahro.org/board-of-governors-resources/>

AGENDA

President Sunny Shaw Presiding

1:00pm

- I. CALL TO ORDER**
President Sunny Shaw
 - II. ROLL CALL**
Board Liaison Sylvia Bowen
 - III. WELCOME, INTRODUCTIONS, AND ACKNOWLEDGEMENT OF GUESTS**
President Shaw
 - IV. ASSOCIATES' COMMENTS – *Two minutes/speaker***
 - V. APPROVAL OF MINUTES**
July 8, 2021, Meeting*
 - VI. REPORTS**
 - a. President Sunny Shaw
 - b. Senior Vice President Patricia Wells
 - c. Interim CEO Mike Gerber
 - VII. PRESENTATION AND APPROVAL OF THE MEMORIAL RESOLUTION***
President Shaw will present the Memorial Resolution and ask everyone to pause for a moment of silence in memory of members and industry colleagues who have deceased since November 2020. She will call for a motion to approve the Memorial Resolution.
- PRESENTATION AND APPROVAL OF
RESOLUTION OF APPRECIATION TO SPONSORS AND EXHIBITORS***

1:45pm

VIII. CONSENT AGENDA, P. 4

President Shaw will identify items on the Consent Agenda. She will ask if any Board Member wishes to move any items from the Consent Agenda to the Discussion Agenda, followed by motion to approve all items on the **Consent Agenda without discussion/comment.**

1:50pm

IX. DISCUSSION AGENDA, p.4-5

Chairs will present each item and the Board will vote on each separately.

2:20pm

X. CEO SEARCH UPDATE

2:35pm

XI. STANDING COMMITTEES

BRIEF HIGHLIGHTS PRESENTED BY VICE PRESIDENTS -- *Three minutes/speaker*

- Housing | Lisa Ann Garcia
- IRGE | Alan Zais
- CR&D | Stacy L. Spann
- Commissioners | Karina Mason Rorris
- Member Services | Denita Johnson
- Professional Development | Sally Stang
- B&A | Clif Martin

2:56pm

XII. OTHER LEADERSHIP GROUPS

BRIEF HIGHLIGHTS PRESENTED BY CHAIRS -- *Three minutes/speaker*

- Board of Ethics & Credentialing Trustees | Mark Thiele
- Small Agency | Andy Rodriguez
- Strategic Planning | Senghor Manns
- Legislative Network | Jennifer Keogh
- Housing America | Richard Herrington
- Business Partners Council | Cynde Smith
- Diversity, Equity and Inclusion | Elizabeth Glenn

3:18pm

XIII. REGIONAL REPORTS AND HDLI

BRIEF HIGHLIGHTS PRESENTED BY REGIONAL PRESIDENTS AND HDLI REP.

Three minutes/speaker

- Mountain Plains | Peter F. LiFari
- Pacific Northwest | Cupid Alexander

Regional Reports and HDLI, cont'd

Pacific Southwest	Barbara Kauss
Southwest	Tanya Mabry
Southeastern	Mark Taylor
North Central	George Guy
New England	Anthony J. Vasiliou
Middle Atlantic	John T. Mahon
Housing & Development Law Institute*	Ricardo Gilmore

3:48pm

XIV. NEW BUSINESS

4:15

XV. ANNOUNCEMENTS

2022 Conferences: Washington Conference: March 28-30 – Washington, DC
National Conference and Exhibition: September -24 –San Diego, CA

4:20pm

XVI. ADJOURNMENT

*Background info or written report provided**

CONVENING OF THE STEERING COMMITTEE

- I. Call to Order and Roll Call
- II. Approval of Minutes: August 27, 2021, Meeting
- III. New Business
- IV. Adjournment

CONSENT AGENDA

2021 Amendment to the Procedures for Electing Chairpersons and Vice Chairperson Adopted and Amended by the NAHRO Board of Governors: 2005 and 2007.

Background

The Board adopted [procedures](#) provide for in-person voting. Specifically, Sec. 8.

Election Procedure.

- A. "...the chairperson pro tem, acting as election teller, shall conduct the election by distributing one blank paper ballot to each member present who is eligible to vote and requesting that each member desiring to cast a vote write the name of the candidate for whom the ballot is to be cast legibly on the ballot."

Resolution:

Amend the Procedures for Electing Committee Chairpersons and Vice Chairpersons to allow for electronic voting whenever the leadership transition National Conference and Exhibition is held exclusively virtually.

DISCUSSION AGENDA

BUDGET & ADMINISTRATION COMMITTEE CLIF MARTIN, VICE PRESIDENT

Marcum LLP Audit and Tax Partner Renewal

Background

Every three years, the B&A Committee and Board of Governors consider and approve our audit and tax partner. The committee and BOG approved Marcum for the 2018, 2019 and 2020 financial years. That Marcum agreement included a 3% annual increase. For the 2021-23 renewal, Marcum will maintain 2020 pricing for the 2021 work, and provide options for 2022 and 2023 at a 3% increase for each year.

Resolution:

The Board of Governors approve the renewing Marcum LLP for 2021 audit and tax services with options for 2022 and 2023, retaining Gery Ivanova as audit partner as a seasoned resource for the new CEO. During CY 2022, the new CEO, the COO and B&A Committee will then evaluate exercising the options with Marcum and/or Gery Ivanova as audit partner for 2022 and 2023, or possibly creating a request for proposals from other audit and tax firms.

Proposed 2022 Budget with Amendment Option

Background

Each year, the NAHRO staff prepare an annual budget, forecasting revenue, expense and net surplus or loss. In addition, the staff prepare a capital budget to maintain the NAHRO office building, which is owned by NAHRO. On September 30, Interim CEO Gerber, COO Wellard and the Department Heads reviewed the proposed 2022 budget with the B&A Committee members.

Resolution:

The Board of Governors approve the proposed 2022 budget with total revenue of \$6,704,624, total expense of \$6,686,560, and a net surplus of \$18,064, as recommended by the B&A Committee. Given the CEO transition, the continuing pandemic and needs to grow income to provide additional needed resources, the Board of Governors approve a mid-year 2022 budget amendment option for the new CEO to explore.

INTERNATIONAL RESEARCH AND GLOBAL EXCHANGE (IRGE) COMMITTEE ALAN ZAIS, VICE PRESIDENT

Memorandum of Understanding between NAHRO and International Urban Development Association (INTA)*

Background

The International Committee gathers and shares information on housing and community development occurring in foreign countries. The committee identifies innovative programs, development techniques, and management systems that could have practical uses in the United States through our committee members. As part of productive exchange, IRGE shares information on American programs with our foreign counterparts. The committee encourages local housing and community development personnel to participate in international meetings, including official delegations organized by federal agencies and arranges knowledge exchanges with professionals in other countries.

INTA was born in 1976 in Paris as the International New Town Association, at a time when large-scale urban development projects were conceived in support of the general economic growth. INTA is a global membership association where public and private policymakers and urban practitioners come together to share knowledge, experience and performing tools for integrated urban development.

NAHRO entered its first MOU with INTA in November 2007 to facilitate an exchange of housing and community development information, promote exchange programs including study tours, and conferences, and assist each association in promoting and marketing each organization's activities and programs.

The NAHRO Board of Governors has subsequently approved the renewal of the MOU between NAHRO and INTA every five years, the last being renewed in November 2016.

Resolution: Whereas the mission of NAHRO's International Research and Global Exchange Committee (IRGE) is "to promote and share global exchanges of information and develop relationships to assist the NAHRO membership and further the work of all those engaged in the development and operation of housing and community development programs," and:

Whereas the explorations and experiences of the IRGE Committee have led to the finding of housing and community development issues, practices and programs of governments, provinces, and municipalities that bear a considerable likeness to those in the U.S., and:

Whereas the research of the IRGE Committee has identified the International Urban Development Association (INTA), both member-based professional associations with programs of advocacy, annual congresses, roundtables, peer-to-peer panels, publications, professional training and development, conferences and a purpose similar to the of interest to NAHRO, and:

Whereas many years of previous contacts and collaboration with INTA, has brought forth a productive and ongoing relationship with NAHRO, including specific items of mutual interest

Now, therefore, the IRGE Committee hereby resolves that the Board of Governors consider and approve the renewal of the Memorandum of Understanding with INTA for five years and that notice of this action be provided to INTA to continue this long-standing professional collaboration, to include such items and activities as the NAHRO Board of Governors specifies in the existing MOU. (The MOU is provided.)

**PROFESSIONAL DEVELOPMENT COMMITTEE
SALLY STANG, VICE PRESIDENT**

NAHRO Professional Development Licensing Program

Background

In 2007, the license program was introduced to NAHRO PD with the mission of bringing NAHRO Commissioners Fundamentals and Ethics to the local level because it was expressed that it was too expensive for a commissioner to travel to a State, Regional and/or NAHRO National Conference. State chapters were eligible to receive a license through NAHRO if 71 or fewer housing authorities were located within their state. An additional goal of the program was to increase NAHRO's presence, brand, and professional development trainings in the state.

While the licensing program had good intent, it never came out of pilot mode in the 14 years of its existence. NAHRO has lost revenue from the licensing program through last minute shipping/printing requests, lack of restructuring the licensing fee and states photocopying books without processing material requests through NAHRO.

Currently, there are only one to three states/Regions that utilize the license. Unfortunately, these states very rarely use other NAHRO Professional Development products.

With the COVID-19 pandemic, NAHRO has pivoted to online learning and has made great strides in reaching individuals through its Commissioners Fundamentals Virtual Classroom and Ethics for Commissioners e-Learning. NAHRO PD would like to explore ways to partner and build relationships with the state chapters to bring training to their communities, using a revenue share model that has shown to be promising with the regions in a virtual environment.

As a result, the PD committee would like to bring to the full BOG the resolution to sunset the licensing program in 2023. This will also provide a fair and equitable opportunity for all states to receive the training programs that they need regardless of the number of housing authorities located within their state.

While licensing filled a gap in 2007, the new virtual offerings have provided a new solution to fill a gap. Additionally, as NAHRO begins to explore a Learning Management System, it will provide opportunities for Commissioners to obtain on-demand training that fit their schedules. NAHRO can begin to explore ways to partner with the state chapters to ensure that it remains mutually beneficial and achieving the main goal of bringing NAHRO PD training to states more than any other training entity.

Resolution: That the Board of Governors authorize the staff to sunset the Professional Development Licensing Program for Commissioners Fundamentals and Ethics for Commissioners in 2023.